



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**1 August 2020 to 31 July 2021**

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those matters that are scheduled to be considered by Cabinet during the plan period. This plan also includes details of those decisions that are due to be made by the full Council.

**The Cabinet**

South Kesteven District Council's Cabinet has seven Members, each of whom has their own remit. The remit for each Cabinet Member is set out in the table below.

<b>Cabinet Member</b>	<b>Remit</b>
Councillor Kelham Cooke	Leader and Cabinet Member for Corporate Services and Transformation
Councillor Barry Dobson	Deputy Leader and Cabinet Member for Growth and Leisure
Councillor Robert Reid	Cabinet Member for Housing and Planning
Councillor Rosemary Trollope-Bellew	Cabinet Member for Culture and Visitor Economy
Councillor Adam Stokes	Cabinet Member for Finance and Resources
Councillor Dr Peter Moseley	Cabinet Member for Commercial and Operations
Councillor Annie Mason	Cabinet Member for Communities

## Overview and Scrutiny

The Forward Plan will be circulated to all Overview and Scrutiny Committees and be considered at each meeting as Members set the Overview and Scrutiny Committee work programmes. Scrutiny Members will be able to pick from the Forward Plan, those items relevant to their remit that they wish to scrutinise.

## Decisions Cabinet may make

Cabinet Members may make decisions as “the Cabinet” in public meetings in line with the Leaders Scheme of Delegation. Individual Cabinet Members may also make decisions that are relevant to their own remits

At its meetings, the Cabinet may make key decisions and non-key decisions. It may also make recommendations to Council on matters relating to the Council’s budget or its policy framework.

## Key and Non-Key Decisions

A key decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council’s budget for the service or function to which the decision relates; or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

A non-key decision is one that is not a key decision.

## Access to documents

Documents related to decisions made by Cabinet and individual Cabinet Members can be accessed from the Council’s website: [www.southkesteven.gov.uk](http://www.southkesteven.gov.uk) by following the links in the ‘Your Council and Democracy’ section. Information will be made publicly available approximately one week before a decision is due to be made so long as it does not relate to information that is exempt under Schedule 12A of the Local Government Act 1972 (as amended). You will also be able to view papers related to any Cabinet or Cabinet Member decision by coming to the Council’s main offices: **Council Offices, St. Peter’s Hill, Grantham, Lincolnshire, NG31 6PZ\*** or e-mailing **democracy@southkesteven.gov.uk**

*\* Please note that the Council Offices opening hours are currently restricted and an appointment system is in use due to Covid-19.*

Summary	Decision Maker / Date	Action	Contact
<b>Procurement of Aids and Adaptations, Stair Lifts and Major Void works Contracts - Key Decision</b>			
To consider entering into contracts for the provision of works including Aids and Adaptations, Domestic Lifts and Major Void works for Council properties in the district	Cabinet 18 August 2020	To agree to enter into a contract	Cabinet Member for Housing and Improvement Manager, Improvements and Repairs Tel: 01476 40 61 69 s.sheardown@southkesteven.gov.uk
<b>Local Plan Review Issues and Options - Key Decision</b>			
To review the issues and options contained in the Local Plan	Cabinet 18 August 2020	To propose any changes to the Issues and Options contained in the Local Plan	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
<b>Refurbishment of Property - Elm Street, Stamford - Key Decision</b>			
To consider the contract for refurbishment at Elm Street, Stamford	Cabinet 18 August 2020	To approve contract for refurbishment	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)  Assets and Estates Manager - General Fund Assets Tel: 01476 40 60 80 chris.pike@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Leisure Service - Further impact of Covid-19 - Key Decision			
To consider the further implications of Covid-19 on leisure services	Cabinet 18 August 2020	To make any necessary recommendation	Deputy Leader and Cabinet Member for Growth and Leisure (Councillor Barry Dobson)
Information relating to this decision is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended because it contains information which relate to the financial or business affairs of an individual or an organisation			Head of Leisure Tel: 01476 40 62 39 Karen.whitfield@southkesteven.gov.uk
Strategic Regeneration Acquisitions - Key Decision			
To make strategic regeneration acquisitions	Cabinet August 2020		The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)
Information relating to this decision is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended because it contains information which relate to the financial or business affairs of an individual or an organisation			Strategic Director Growth Tel: 01476 40 63 75 p.thomas@southkesteven.gov.uk
Design Guide Supplementary Planning Document (SPD) - approval of consultation draft - Key Decision			
The document will provide guidance to applicants and decision makers in order to improve the design quality of new development proposals as a supplement to the Local Plan policies	Cabinet 8 September 2020	To approve the Supplementary Planning Document (SPD) for consultation	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
<b>South Kesteven District Council's Best Practice Policy and Protocol on Debt Collection - Key Decision</b>			
To consider the recommendations from the Rural and Communities Overview and Scrutiny Committee	Cabinet 8 September 2020	To adopt the new policy and protocol	Cabinet Member for Finance and Resources (Councillor Adam Stokes)  Head of Customer Experience Tel: 01476 40 65 06 nova.roberts@southkesteven.gov.uk
<b>Proposed Development brief for Land at Stamford North - Key Decision</b>			
To consider the proposed development brief for land at Stamford North prior to consultation	Cabinet 8 September 2020  Council 17 September 2020	To approve the draft Supplementary Planning Document in respect of land at Stamford North for consultation	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
<b>Cultural Strategy - Key Decision</b>			
To consider the draft Cultural Strategy for South Kesteven	Cabinet 8 September 2020	To adopt a Cultural Strategy for South Kesteven	Cabinet Member for Culture and Visitor Economy (Councillor Rosemary Trollope-Bellew)  Head of Arts Tel: 01476 40 61 29 michael.cross@southkesteven.gov.uk
<b>Leisure Centre Proposals - Key Decision</b>			
To consider the acquisition of a site to complement investment proposals for leisure facilities within the District	Cabinet 8 September 2020	To agree the approach to enter into a leasehold agreement	Deputy Leader and Cabinet Member for Growth and Leisure (Councillor Barry Dobson)  Strategic Director Growth Tel: 01476 40 63 75 p.thomas@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
<b>Rectory Farm - Supplementary Planning Document - Key Decision</b>			
To consider the Rectory Farm Supplementary Planning Document following consultation on a draft document	Cabinet 8 September 2020  Council 17 September 2020	To approve a Supplementary Planning Document in respect to Rectory Farm	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Special Projects Manager Tel: 01476 40 64 38 p.moore@southkesteven.gov.uk
<b>Hackney Carriage and Private Hire Policy - Key Decision</b>			
To consider any proposed changes following consultation	Cabinet 8 September 2020	To approve the policy	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley)  Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk
<b>South Kesteven District Council Corporate Plan – Policy Framework Proposal</b>			
To consider a new Corporate Plan for South Kesteven District Council	Cabinet 8 September 2020  Council 17 September 2020	To make recommendation to Council	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)  Chief Executive Tel: 01476 40 60 80 karen.bradford@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
<b>Customer Service Consultation Results - Key Decision</b>			
To consider consultation in respect of customer services	Cabinet 8 September 2020	To make any decisions on the basis of the feedback from the customer service consultation	Cabinet Member for Communities (Councillor Annie Mason)  Head of Customer Experience Tel: 01476 40 65 06 nova.roberts@southkesteven.gov.uk
<b>Asset Management Strategy - Key Decision</b>			
To consider the draft Asset Management Strategy	Cabinet 8 September 2020	To adopt an Asset Management Strategy	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)  Assistant Director, Growth Tel: 01476 40 6177 jane.mcdaid@southkesteven.gov.uk
<b>Amended 2020/21 Budget – Budget Framework</b>			
To consider an amended 2020/21 budget	Cabinet 8 September 2020  Council 17 September 2020	To make recommendation to Council	Cabinet Member for Finance and Resources (Councillor Adam Stokes)  Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
<b>Review of Public Space Protection Orders - Key Decision</b>			
To consider extending the existing Public Space Protection Orders for a further period of 3 years and to consider implementing a new Public Space Protection Order	Cabinet 8 September 2020	To approve any extension to the existing orders and the implementation of a new Public Space Protection Order	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley)  Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk
<b>St Peter's Hill, Grantham - public realm improvements - Key Decision</b>			
To consider a report on St. Peter's Hill, Grantham - public realm improvements	Cabinet September 2020	To approve the proposals and budget	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)  Strategic Director Commercial and Operational Tel: 01476 40 63 44 gary.smith@southkesteven.gov.uk
<b>Design Guide Supplementary Planning Document - Final - Key Decision</b>			
To consider the Design Guide Supplementary Planning Document following public consultation	Cabinet December 2020	To approve the Design Guide Supplementary Planning Document	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk



Summary	Decision Maker / Date	Action	Contact
<b>Allocation policy 2021 to include Choice Based Lettings - Key Decision</b>			
To consider the policy and recommendations from the Rural and Communities OSC	Cabinet 1 December 2020	To adopt a refreshed Housing Allocation Policy incorporating a Choice based Lettings Scheme	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Assistant Director of Housing Tel: 01476 40 62 99 harry.rai@southkesteven.gov.uk
<b>Housing Asset Management Strategy 2021-2026 - Key Decision</b>			
To consider the strategy	Cabinet 1 December 2020	To adopt a Housing Asset management Strategy	Cabinet Member for Housing and Planning (Councillor Robert Reid)  Assistant Director of Housing Tel: 01476 40 62 99 harry.rai@southkesteven.gov.uk
<b>Council Tax Base 2021/22 - Key Decision</b>			
To determine the Council Tax base to form the basis of the 2021/22 budget proposals to be recommended to Council	Cabinet 1 December 2020	To agree the Council Tax base 2021/22 which will form the basis of the budget proposals for the year	Cabinet Member for Finance and Resources (Councillor Adam Stokes)  Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk
<b>Draft Budget Proposals 2021/22 - Key Decision</b>			
To consider the draft budget proposals for 2021/22.	Cabinet 1 December 2020	To agree the draft budget proposals for 2021/22 for consultation	Cabinet Member for Finance and Resources (Councillor Adam Stokes)  Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
<b>Budget Proposals 2021/22 – Budget Framework</b>			
To agree the budget proposals for 2021/22.	<p>Cabinet 19 January 2021</p> <p>Council 1 March 2021</p>	To recommend the budget for 2021/22 to Council	<p>Cabinet Member for Finance and Resources (Councillor Adam Stokes)</p> <p>Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk</p>
<b>Pay Policy Statement – Policy Framework Proposal</b>			
To receive recommendations from the Employment Committee on the Council's Pay Policy Statement 2021/22	<p>Council 1 March 2021</p>	To adopt the Pay Policy	<p>The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)</p> <p>Head of Organisational Development and Change Tel: 01476 40 61 32 e.pepper@southkesteven.gov.uk</p>